

MINUTES OF AN EXTRAORDINARY MEETING OF THE PARISH COUNCIL**DATE: Tuesday 10th January, 2023 TIME: 7.00PM VENUE: Wouldham Village Hall**

Present: Cllr Bell, Cllr Marr, Cllr Rimmington, Cllr Baker Tina Miles (Clerk) 2 member of public.

1.	Apologies:	
2.	Declarations of interest. NONE	
3.	<p>PRECEPT:</p> <p>Cllr Bell noted that 'Staff gratuities' is to be removed from the agenda as it no longer applies and chair expenses is changed to 'Donations'.</p> <p>Clerks Salary: Agreed at September meeting on increase by 2 points to NALC level SCP13. Clerk explained that she had allowed for 2% salary increase for 22/3. However, point increases are usually published around November for the financial year, so the exact amount will not be known until then. Agreed.</p> <p>Litter Warden Wages. Agreed: Living wage rises in April 2023</p> <p>Clerks Expenses: Agreed Office rental: Agreed Members Expenses, changed to 'Donations Agreed Audit Fee: Internal and external auditor Agreed Legal/banking/elections, to include payroll: Agreed. Data Protection Officer: Agreed It was noted that is includes IPO payment which was £215 last year so £250 has been budgeted again to allow for an inflationary increase Stationary supplies/Admin. Agreed Subscriptions and training: Agreed Insurance: Agreed It was noted that this is part of a 3-year plan which started in 2021 and will need to be reviewed before the next precept meeting. Street Lighting: Agreed CCTV: Agreed It was noted that the increase is to allow for data to be received remotely. Churchyard. Agreed Grounds Maintenance: Agreed Urban grass cutting: Agreed Recreation Ground. Agreed Allotments: Agreed Special projects. Agreed Loan repayment: Agreed Noted that currently 3 payments remaining. 2 in 23/4 and one in 24/5</p> <p>Despite allowing for inflation, admin has only increased by £856.80 is mainly due to the Grounds Maintenance adjustments. And with the decrease in special project, this means an overall reduction of £143.20</p>	

Signed _____ Dated _____

	<p>Discussion on special projects:</p> <p>5k Benches Agreed,</p> <p>1k Coronation: - Agreed</p> <p>1k Emergency H & S regarding Trees: - Agreed</p> <p>4k Crossing Patrol: - Agreed</p> <p>3k Handyman: Look at setting aside this amount to allow the grounds maintenance company to undertake work. - Agreed</p> <p>12k Transport/Cost of Living Support: - Agreed</p> <p>Cllr Marr enquired whether there was still an amount for pathway lighting in the Rec. Clerk confirmed that as it was not spent in the last financial year, it has gone into reserves. So if a project is developed, there is funding available.</p> <p>VOTE TO APPROVE PRECEPT: Proposed by Cllr Rimmington, Seconded by Cllr Baker that this year's Band D precept will be decreased by 3%. All agree.</p> <table data-bbox="220 1086 1005 1198"> <tr> <td>Total Gross Expenditure</td> <td>£73703.85.</td> </tr> <tr> <td>Minus payments expected</td> <td>£ 1,875</td> </tr> <tr> <td>Total precept requirement</td> <td>£71,828.85</td> </tr> </table> <p>It was agreed that the Clerk would therefore submit the precept figures to TMBC by January 20th 2023</p>	Total Gross Expenditure	£73703.85.	Minus payments expected	£ 1,875	Total precept requirement	£71,828.85	
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	<p>Any other Business</p> <p>The tax base has changed from 1102.91 eligible properties in 2022 to 1135 for 2023. Noted that there is a large increase in exemptions which could affect projects going forward</p> <p>The meeting closed at 7.28pm</p>							

Signed _____ Dated _____